

# Health History

Grey areas for office use only

Electronic HH entered by \_\_\_\_\_

Electronic Record entered by \_\_\_\_\_

Name \_\_\_\_\_ Nickname \_\_\_\_\_ Email \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
P.O. Box or Mailing Address

Home Phone (\_\_\_\_) \_\_\_\_\_ Business Phone (\_\_\_\_) \_\_\_\_\_ Cellular Phone (\_\_\_\_) \_\_\_\_\_

Sex  M  F Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Drivers License # \_\_\_\_\_ State \_\_\_\_\_ SS# \_\_\_\_\_

Occupation \_\_\_\_\_ Who can we thank for referring you to our practice? \_\_\_\_\_

If you are completing this form for another person, \_\_\_\_\_  
what is your relationship to that person? \_\_\_\_\_  
Your Name Relationship to Patient  
(If you are completing this for another person, please record your Business Phone, Drivers License # and Occupation)

For the following questions, please (X) whichever applies, your answers are for our records only and will be kept confidential in accordance with applicable laws. Please note that during your initial visit you will be asked some questions about your responses to this questionnaire and there may be additional questions concerning your health. This information is vital to allow us to provide appropriate care for you. This office does not use this information to discriminate.

## Dental Information

What prompted you to seek dental care at this time? \_\_\_\_\_  
Date of your last dental exam \_\_\_\_\_ Date and type of last dental xrays \_\_\_\_\_ Full Mouth \_\_\_\_\_ Panorex \_\_\_\_\_ Bitewings \_\_\_\_\_

- |                          |                          |   |                          |                          |   |
|--------------------------|--------------------------|---|--------------------------|--------------------------|---|
| <b>Yes</b>               | <b>No</b>                |   | <b>Yes</b>               | <b>No</b>                |   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you dissatisfied with your teeth in any way?  | <input type="checkbox"/> | <input type="checkbox"/> | Are your teeth sensitive to cold, hot, sweets or pressure?                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you aware of clenching or grinding your teeth?  | <input type="checkbox"/> | <input type="checkbox"/> | Do you wear removable dental appliances?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Do any of your fillings show when you smile?  | <input type="checkbox"/> | <input type="checkbox"/> | Have you had any periodontal (gum) treatments?  |
| <input type="checkbox"/> | <input type="checkbox"/> | If any of your silver fillings need replacement, would you prefer to have a more natural tooth-colored restoration instead? | <input type="checkbox"/> | <input type="checkbox"/> | Would you like to explore the possibilities of improving the appearance of your teeth or smile? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have any financial concerns related to dentistry? (Explain) _____  |                          |                          |   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you fearful of dentistry? Rate fear level (1-10) _____ Do you have a reason for the fear? (Explain) _____               |                          |                          |   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have any special time frame for the completion of your dental work? (Explain) _____                                  |                          |                          |   |

## Medical Information

<b>Medical Alert</b>	<b>Yes</b>	<b>No</b>	
	<input type="checkbox"/>	<input type="checkbox"/>	Are you in good health?
	<input type="checkbox"/>	<input type="checkbox"/>	Has there been any change in your general health within the past year?
	<input type="checkbox"/>	<input type="checkbox"/>	Are you now under the care of a physician? If so, what is/are the condition(s) being treated? _____ Date of last physical examination _____
	Physician(s) _____ Name phone city/state		
<b>M</b>	<input type="checkbox"/>	<input type="checkbox"/>	Have you had any serious illness, operation, or been hospitalized in the past 5 years? If so, what was the illness or problem? _____
	<input type="checkbox"/>	<input type="checkbox"/>	Are you taking any medicine(s) including non-prescription medicine? <b>Medication Reason for medication</b> _____ _____
<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>	Are you taking or being treated with _____, or have you taken or been treated with _____, any <b>IV or Oral Bisphosphonate drugs</b> such as : Reclast (IV/zoledronate), Fosamax (Oral/Alendronate), Boniva (Oral/Ibandronate), or Actonel (Oral/Residronate)?
<b>M</b>	<input type="checkbox"/>	<input type="checkbox"/>	Are you <b>alcohol</b> and/or <b>drug dependent</b> ? If so, have you received treatment? <input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/>	<input type="checkbox"/>	Do you use tobacco (smoking, snuff, chew)? If so, how interested are you in stopping? <input type="checkbox"/> Very <input type="checkbox"/> Somewhat <input type="checkbox"/> Not interested
	Height _____ft _____inches Weight _____lbs		

A--Auto Trigger Medical Alert M--Manual Trigger Medical Alert  
P--Premedicate for this condition

	Medical Alert		Medical Alert
A	Anticoagulant	A	H Hormones M
BC	Birth Control	A	I Inhaler (asthma) A
BP	Blood pressure	A	O Other meds M
C	Cardio medication	A	O* Other meds A
CH	Cholesterol	M	S Seizure meds A
D	Diabetic	A	SA Sinus/allergy M
DA	Depression/Anxiety	M	T Thyroid M

## Allergies Are you allergic to or have you had a reaction to: (Please fill out both columns)

<b>Medical Alert</b>	<b>Yes</b>	<b>No</b>	<b>Medical Alert</b>	<b>Yes</b>	<b>No</b>
<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>M</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>M</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>M</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>M</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>A</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>M</b>	<input type="checkbox"/>	<input type="checkbox"/>

Aspirin \_\_\_\_\_  
Barbituates/Sedatives \_\_\_\_\_  
Codeine \_\_\_\_\_  
Dental Anesthetics \_\_\_\_\_  
Erythromycin \_\_\_\_\_  
Jewelry \_\_\_\_\_  
Latex \_\_\_\_\_  
Metals \_\_\_\_\_  
Penicillin \_\_\_\_\_  
Sulfa Drugs \_\_\_\_\_  
Tetracycline \_\_\_\_\_  
Other antibiotic (specify) \_\_\_\_\_  
Other specify \_\_\_\_\_

**(Women Only)**

Yes No

- Are you pregnant? How many weeks? \_\_\_\_\_ Due Date \_\_\_\_\_
- Are you Nursing?

Enter in General Tab & Conditions Tab of MH and Put Details In Other Tab of MH

A—Auto Trigger Medical Alert M—Manual Trigger Medical Alert P—Dr. evaluate for Premedication type and dosage

**Medical History Have you experienced or do you currently have any of the following conditions? (Please fill out both columns)**

Medical Alert	Yes No	Medical Alert	Yes No	Medical Alert	Yes No
M	<input type="checkbox"/> <input type="checkbox"/> Abnormal bleeding	A	<input type="checkbox"/> <input type="checkbox"/> Immunosuppression disease, drug or Radiation induced	A	<input type="checkbox"/> <input type="checkbox"/> Swollen <b>glands</b> in neck - Persistent
A	<input type="checkbox"/> <input type="checkbox"/> AIDS or HIV infection		<input type="checkbox"/> <input type="checkbox"/> Diabetes, <b>if yes, specify</b> ○ Type I (insulin dependent) ○ Type II	A	<input type="checkbox"/> <input type="checkbox"/> Respiratory problems <b>If yes, specify below:</b> ○ Emphysema ○ Shortness of breath
	<input type="checkbox"/> <input type="checkbox"/> Anemia	A	<input type="checkbox"/> <input type="checkbox"/> Dry Mouth	M	<input type="checkbox"/> <input type="checkbox"/> <b>STD</b> -Sexually Transmitted disease
A	<input type="checkbox"/> <input type="checkbox"/> Arthritis		<input type="checkbox"/> <input type="checkbox"/> Epilepsy/Seizures	A	<input type="checkbox"/> <input type="checkbox"/> Sinus problems
	<input type="checkbox"/> <input type="checkbox"/> Asthma	M	<input type="checkbox"/> <input type="checkbox"/> Fainting spells	M	<input type="checkbox"/> <input type="checkbox"/> Sleep disorder
M	<input type="checkbox"/> <input type="checkbox"/> Blood Transfusion if yes, date _____	M	<input type="checkbox"/> <input type="checkbox"/> Glaucoma	M	<input type="checkbox"/> <input type="checkbox"/> <b>Ulcers in the mouth</b>
	<input type="checkbox"/> <input type="checkbox"/> Cancer/chemotherapy/ radiation treatment	M	<input type="checkbox"/> <input type="checkbox"/> Hemophilia	M	<input type="checkbox"/> <input type="checkbox"/> Stroke
A/P	<input type="checkbox"/> <input type="checkbox"/> Cardiovascular disease, <b>If yes, specify below:</b> ○ Artificial heart valves	M	<input type="checkbox"/> <input type="checkbox"/> Hepatitis, jaundice, or liver disease _____	A	<input type="checkbox"/> <input type="checkbox"/> Lupus
M/P	<input type="checkbox"/> <input type="checkbox"/> Congenital heart defects	M	<input type="checkbox"/> <input type="checkbox"/> Kidney problems	M	<input type="checkbox"/> <input type="checkbox"/> Thyroid problems
M	<input type="checkbox"/> <input type="checkbox"/> Coronary insufficiency	M	<input type="checkbox"/> <input type="checkbox"/> Low Blood Pressure	A	<input type="checkbox"/> <input type="checkbox"/> Tuberculosis
A	<input type="checkbox"/> <input type="checkbox"/> <b>Damaged heart valves</b>	M	<input type="checkbox"/> <input type="checkbox"/> Mental health disorders <b>If yes, specify below:</b> _____	M	<input type="checkbox"/> <input type="checkbox"/> Ulcers
A	<input type="checkbox"/> <input type="checkbox"/> Heart attack/angina		<input type="checkbox"/> <input type="checkbox"/> Headaches, frequent migraines		<input type="checkbox"/> <input type="checkbox"/> Do you have any other disease, condition, or problem that you think I should know about? Please explain: _____ _____ _____ _____
M	<input type="checkbox"/> <input type="checkbox"/> Heart murmur				
M	<input type="checkbox"/> <input type="checkbox"/> <b>High Blood Pressure</b>				
M	<input type="checkbox"/> <input type="checkbox"/> <b>Mitral Valve Prolapse</b>				
A	<input type="checkbox"/> <input type="checkbox"/> Pacemaker				
M	<input type="checkbox"/> <input type="checkbox"/> Rheumatic heart disease				
M	<input type="checkbox"/> <input type="checkbox"/> Chest pain upon exertion				
M	<input type="checkbox"/> <input type="checkbox"/> Chronic Pain				

Have you had an **artificial joint replacement** (hip, knee, elbow, finger, etc.)? If so, when was this operation done? \_\_\_\_\_

Have you had any complications or difficulties with your prosthetic joint?

Has a physician or previous dentist recommended that you take antibiotics prior to your dental treatment? If so, what antibiotic? \_\_\_\_\_ Dose \_\_\_\_\_

Name of physician or dentist \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

I certify that I have read and understand the above. I acknowledge that my questions, if any, about inquiries set forth above have been answered to my satisfaction. I will not hold Dr. Crabtree, or any other member of his staff, responsible for any action they take or do not take because of errors or omissions that I may have made in the completion of this form.

Signature of Patient/Legal Guardian \_\_\_\_\_

Date \_\_\_\_\_

**Below for completion by dentist (items not addressed in medical alert columns)**

Medical Alert **A** Yes No   Dental Appointment **Premed** instructions: Amoxicillin Cleocin Keflex  per AHA Guidelines

**OR:** \_\_\_\_\_  
Comments/Significant findings from oral interview not found on questionnaire: \_\_\_\_\_

User codes \_\_\_\_\_  
Dental management considerations: \_\_\_\_\_

Signature of Dentist \_\_\_\_\_

Date \_\_\_\_\_



**Ronald K. Crabtree, D.D.S., P.A.**  
**23056 Westheimer Parkway Katy, Texas 77494**  
**Tel: (281) 347-1960 • Fax: (281) 347-6524**  
**FINANCIAL AGREEMENT AND AUTHORIZATION**

We are dedicated to helping you keep your smile healthy and beautiful for a lifetime. We know you depend on us to explain all dental procedures and associated fees clearly and professionally before we begin treatment. It is our policy to make definite financial arrangements with patients before any treatment begins. You can count on us to help in every way we possibly can to make the most exceptional dentistry affordable. We're pleased to offer different payment options including low or no interest payments. Our team is happy to assist you in choosing and qualifying for a payment option that best fits your needs. Regardless of the payment option arranged the following terms will apply:

- 1) Payment as arranged is due in full at each visit with cash check or credit card.
- 2) If you have insurance benefits and assign benefits to us, we will manage your account as follows:
  - i) No administrative fee will be assessed for filing insurance claims; we will provide this service as a courtesy.
  - ii) You must provide our dental staff with accurate insurance billing information at the time of your appointment, or you will be responsible for payment in full. *(When possible we prefer to receive insurance information in advance of your appointment so that we can avoid delays in estimating your benefits at the time of service.)*
  - iii) Our administrative staff will research insurance benefits and estimate coverage based on our insurance expertise. We do not guarantee our benefit estimates to be correct and are not responsible for benefits that are not paid exactly as estimated.
  - iv) If we cannot reasonably estimate secondary insurance coverage, the office will accept assignment for only the primary insurance coverage. You must file secondary insurance coverage in this instance.
  - v) You are responsible for paying deductibles and estimated co-payments when making appointments. You are also responsible for paying all charges not covered by your insurance plans, including all fees considered above your insurance policy's usual and customary fee schedule.
  - vi) Information requests to you from the insurance company and/or our practice must be promptly responded to.
  - vii) The office will submit a claim to an insurance company up to two times per appointment for the purpose of obtaining payment. Further insurance appeals are your responsibility.
  - viii) You are responsible for insurance balances in full after 60 days; even if your insurance company has not paid, further insurance appeal beyond the 60 days period are your responsibility.
  - ix) Insurance benefits are a contract between the patient and his/her employer. The coverage a patient will receive depends upon the quality of the plan purchased by his/her employer, not the fees of the doctor. You are financially responsible for all services provided by Dr. Crabtree. Any insurance benefit not paid as estimated is your responsibility.
  - x) If your balance after insurance payment is under \$5 it will be collected on your next visit to our practice. A statement for balances over \$5 will be mailed to your account address and will be due within 30 days of billing.
- 3) The practice cannot carry balances longer than 90 days. Patients will be informed that their accounts are delinquent so they can avoid collection action.
- 4) A service charge of \$25 for all returned checks will be assessed. If the balance due is not promptly resolved within 7 days of the returned check, collection action will be initiated and the patient will lose check-writing privileges in our practice.
- 5) For minor patients of divorced parents, the parent who initially brings the child in for treatment is considered to be financially responsible to our practice, regardless of the divorce decree. We cannot be caught in the middle of family financial disputes.
- 6) We request 2-business days notice for any change in your scheduled appointments. When you make an appointment we reserve a treatment room, appropriate staff and equipment just for you. Canceling or missing appointments with short notice makes it impossible for us to offer your reserved slot to another patient. If insufficient notice is received you will be assessed a fee per appointment. The fee for the 2011 year is \$35 per appointment.

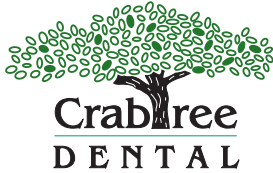
**AGREEMENT:** I have read, understood and accept the financial agreement outlined above. I understand that this agreement applies to all patients in my account.

**AUTHORIZATION:** I authorize Dr. Crabtree to submit claims for payment for services to my health care service plans, insurance companies, or other benefit programs on my behalf. I assign to Dr. Crabtree insurance benefits otherwise payable to me.

This financial agreement and authorization shall remain in effect as long as I receive dental services from Dr. Crabtree.

**AGREED TO AND AUTHORIZED BY:**

Printed name of account guarantor/insured	Patient Name
Signature of account guarantor/insured	Date:



Ronald K. Crabtree, D.D.S., P.A.  
23056 Westheimer Parkway Katy, Texas 77494  
Tel: (281) 347-1960 • Fax: (281) 347-6524

## CONSENT FOR USE AND DISCLOSURE OF HEALTH INFORMATION

TO THE PATIENT—PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY.

**Purpose of Consent:** By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.

**Notice of Privacy Practices:** You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of your protected health information, and of other important matters about your protected health information. We encourage you to read it carefully and completely before signing this Consent; but you are not required to do so. If you refuse to sign this consent form, we may decline to treat you or continue treating you.

**Right to Revoke:** You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this Consent will *not* affect any action we took in reliance on this Consent before we received your revocation, and that we may decline to treat you or to continue treating you if you revoke this Consent.

**SIGNATURE:** I have had full opportunity to read and consider the contents of this Consent form and your Notice of Privacy Practices. I understand that, by signing this Consent form, I am giving my consent to your use and disclosure of my protected health information to carry out treatment; payment activities and health care operations.

Patient Name:	
Printed name of person consenting:	Relationship to patient:
Signature:	Date:



**Crabtree**

**DENTAL** Ronald K. Crabtree D.D.S., P.A.

## NOTICE OF PRIVACY PRACTICES

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**THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY. THE PRIVACY OF YOUR HEALTH INFORMATION IS IMPORTANT TO US.**

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### OUR LEGAL DUTY

We are required by applicable federal and state law to maintain the privacy of your health information. We are also required to give you this Notice about our privacy practices, our legal duties, and your rights concerning your health information. We must follow the privacy practices that are described in this Notice while it is in effect. This Notice takes effect April 14, 2003, and will remain in effect until we replace it.

We reserve the right to change our privacy practices and the terms of this Notice at any time, provided such changes are permitted by applicable law. We reserve the right to make the changes in our privacy practices and the new terms of our Notice effective for all health information that we maintain, including health information we created or received before we made the changes. Before we make a significant change in our privacy practices, we will change this Notice and make the new Notice available upon request.

You may request a copy of our Notice at any time. For more information about our privacy practices, or for additional copies of this Notice, please contact us using the information listed at the end of this Notice.

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**USES AND DISCLOSURES OF HEALTH INFORMATION** - We will use and disclose your health care records for the purpose of treatment, payment and health care operations.

**Treatment** means providing, coordinating, or managing healthcare and related services by one or more health care providers. For example, we may need to share information with other healthcare providers or specialists involved in your care.

**Payment** means such activities as obtaining reimbursement for services, confirming coverage, billing, or collection activities and utilization review. For example we may disclose treatment information when billing a dental plan for dental services provided to you.

**Healthcare Operations** include the business aspects of running our practices. For example, patient information may be used for training purposes or quality assessment.

**Unless you request otherwise**, we may use or disclose health information to a family member, friend, personal representative, or other individual to the extent necessary to help with your health care or with payment for your health care. In the event of an emergency or your incapacity, we will use our professional judgment in disclosing only the protected health information necessary to facilitate needed care. In addition, we may remind you of appointments or that it is time for you to contact us and make an appointment. If you have a health condition that warrants it, appointment postcards may remind you to premedicate prior to your appointment. Additionally, we may contact you to follow up on your care and inform you of treatment options or services that may be of interest to you or your family. These various communications may include postcards, letters, telephone or electronic reminders such as email. Messages may be left at home and/or work or on your mobile phone. If you have a minor child who has no cavities we may include their picture and name on our "No Cavity Club" board. If you were referred to our office by a referral service or marketing organization, we may confirm with them that you have become a patient in our practice. If an individual such as a friend, patient, acquaintance or family member referred you to our practice we may thank them for the referral. If you were referred to our practice by a charitable organization such as Katy Christian Ministries or Texas Dentists for Healthy Smiles, we will use or disclose the minimal necessary health care information to them in order to coordinate your treatment.

**Written Authorization for disclosures of information other than for TPO:** You may give us written authorization to use your health information or to disclose it to anyone for any purpose. If you give us an authorization, you may revoke it in writing at any time. Your revocation will not affect any use or disclosures permitted by your authorization while it was in effect. Unless you give us a written authorization, we cannot use or disclose your health information for any reason except those described in this Notice.

**Persons Involved In Care:** We may use or disclose health information to notify, or assist in the notification of (including identifying or locating) a family member, your personal representative or another person responsible for your care, of your location, your general condition, or death. In the event of your incapacity or emergency circumstances, we will disclose health information based on a determination using our professional judgment disclosing only health information that is directly relevant to the person's involvement in your healthcare. We will also use our professional judgment and our experience with common practice to make reasonable inferences of your best interest in allowing a person to pick up prescriptions, medical supplies, x-rays, or other similar forms of health information.

**Required by Law:** We may use or disclose your health information when we are required to do so by law.

**Abuse or Neglect:** We may disclose your health information to appropriate authorities if we reasonably believe that you are a possible victim of abuse, neglect, or domestic violence or the possible victim of other crimes. We may disclose your health information to the extent necessary to avert a serious threat to your health or safety or the health or safety of others.

**National Security:** We may disclose to military authorities the health information of Armed Forces personnel under certain circumstances. We may disclose to authorized federal officials health information required for lawful intelligence, counterintelligence, and other national security activities. We may disclose to correctional institutions or law enforcement officials having lawful custody of protected health information of an inmate or patient under certain circumstances.

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**PATIENT RIGHTS** – You have certain rights in regards to your protected health information, which you can exercise by presenting a written request to our privacy officer at the practice address listed below. Additionally, forms are available from our office to help facilitate your request. Your specific rights are listed below.

**Access:** You have the right to look at or get copies of your health information, with limited exceptions. You may request that we provide copies in a format other than photocopies. We will use the format you request unless we cannot practicably do so. (You must make a request in writing to obtain access to your health information. You may obtain a form to request access by using the contact information listed at the end of this Notice. You may also request access by sending us a letter to the address at the end of this Notice.) If you request copies, we will charge \$25 for the first 20 pages and \$0.15 per page for each copy thereafter. If you request duplicates of radiographs, the duplication charge will be \$15 for panorex or full mouth series, and \$5 per intra oral radiograph. If you request an alternative format, we will charge a cost-based fee for providing your health information in that format. If you prefer, we will prepare a summary or an explanation of your health information for a fee.

**Disclosure Accounting:** You have the right to receive a list of instances in which we or our business associates disclosed your health information for purposes, other than treatment, payment, healthcare operations and certain other activities, for the last 6 years, but not before April 14, 2003. If you request this accounting more than once in a 12-month period, we may charge you a reasonable, cost-based fee for responding to these additional requests.

**Restriction:** You have the right to request that we place additional restrictions on our use or disclosure of your health information. We are not required to agree to these additional restrictions, but if we do, we will abide by our agreement (except in an emergency).

**Alternative Communication:** You have the right to request that we communicate with you about your health information by alternative means or to alternative locations. **{You must make your request in writing.}** Your request must specify the alternative means or location, and provide satisfactory explanation how payments will be handled under the alternative means or location you request.

**Amendment:** You have the right to request that we amend your health information. (Your request must be in writing, and it must explain why the information should be amended.) We may deny your request under certain circumstances.

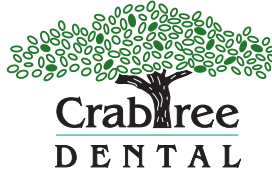
**Electronic Notice:** If you receive this Notice on our Web site or by electronic mail (e-mail), you are entitled to receive this Notice in written form.

## QUESTIONS AND COMPLAINTS

If you want more information about our privacy practices or have questions or concerns, please contact us.

You have the right to file a formal, written complaint with us at the address on this notice. You have the right to file a complaint with the U.S. Department of Health & Human Services in the event you feel your privacy rights have been violated. We will not retaliate against you for filing a complaint.

Privacy Officer: Kristy Crabtree ● 23056 Westheimer Pkwy, Katy, TX 77494 ● Tel:(281)347-1960 Fax :(281)347-1960



Ronald K. Crabtree, D.D.S. ,P.A.  
23056 Westheimer Parkway, Texas 77494  
Tel: (281) 347-1960 • Fax: (281) 347-6524

## ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES

\*You May Refuse to Sign This Acknowledgement\*

I have received a copy of this office's notice of privacy practices for and in behalf of:

Patient Name: \_\_\_\_\_

Printed name of person acknowledging receipt:	Relationship to patient:
Signature:	Date:

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### For Office Use Only

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign
  - Communications barriers prohibited obtaining the acknowledgement
  - An emergency situation prevented us from obtaining acknowledgement
  - Patient is a minor child who came in for appointment without parent. Notice was mailed to parent with receipt requested.
  - We failed to get acknowledgement when patient was in office and instead mailed privacy notice and receipt to the patient.
  - Other (Please Specify)
- 
-



## Image Consent and Release

\_\_\_\_\_ I understand that in the course of my treatment, Dr. Crabtree and/or his team may take images of my face, jaws and teeth such as radiographs, photographs, video and digital pictures (hereinafter referred to as “images”). I understand that these images will be used as a record of my care and treatment, and may be used for educational purposes in lectures, and demonstrations by Dr. Crabtree and/or his team. I also understand that these images and any testimonials I may provide can be used by Dr. Crabtree for professional marketing. The purpose of this marketing is to help other patients and prospective patients understand the benefits of services rendered by this office. Marketing may be in the form of print media, video, television or digital media such as compact disc, DVD and the internet. I understand I will receive no compensation, financial or otherwise for the use now or at any time in the future, of my testimonials and images. When used for professional marketing, I understand that my images will not be personally identifiable such as using my name or displaying my full face unless I give consent by initially the following paragraph.

\_\_\_\_\_ I hereby give my consent to have my personally identifiable testimonials and images utilized by Crabtree Dental, Dr. Crabtree, and his team for the purpose of professional marketing. The purpose of this marketing is to help other patients and prospective patients understand the benefits of services rendered by this office. Marketing may be in the form of print media, video, television or digital media such as compact disc, DVD and the internet. I understand I will receive no compensation, financial or otherwise for the use now or at any time in the future, of my testimonials and images.

\_\_\_\_\_ I hereby release Dr. Crabtree, Crabtree Dental, Ronald K. Crabtree D.D.S. P.A., and successors from any claims that I have or may have arising from such use, including but not limited to defamation, invasion of privacy, copyright infringement or any other cause of action arising from such use.

This consent and release will remain in effect until cancelled in writing. Any cancellation will not affect the usability of images that have already been released.

Consent given for: \_\_\_\_\_  
Print Patient's Name

Signed by Patient: \_\_\_\_\_  
Signed by Patient or Responsible Party if patient a minor

Date \_\_\_\_\_